

# Sponsorship and Exhibition Order Form



**Please complete and return to K&M Congress PCO Ltd.  
K&M Congress PCO Ltd, Podmaniczky utca 75, H-1064 Budapest, Hungary  
info@kmcongress.com**

We would like to book services at the 6th Congress of the South East Europe Neurosurgical Society to be held jointly with the 25th Congress of the Hungarian Neurosurgical Society between 9 and 11 October 2024 for

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**Company/organisation**

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Contact person

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Full address

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European VAT no.

E-mail

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Telephone

Fax

## SPONSORING

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### Platinum Sponsor

10,000.00 EUR + VAT

- Promotion of the company as a Platinum sponsor of the congress with company logo.
- 9 sq.m. exhibition space (without installation).
- Free registration for 10 active participants.
- Advertisement in the mobile application of the congress.

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### Golden Sponsor

7,500.00 EUR + VAT

- Promotion of the company as a Golden sponsor of the congress with company logo.
- 6 sq.m. exhibition space (without installation).
- Free registration for 5 active participants.
- Advertisement in the mobile application of the congress.

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### Silver Sponsor

5,000.00 EUR + VAT

- Promotion of the company as a Silver sponsor of the congress with company logo.
- Free registration for 5 active participants.
- Advertisement in the mobile application of the congress.

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## COMMERCIAL EXHIBITION

Minimum floor space order: 6 sq.m.

_____sq.m. <b>Floor-space-only</b>	300.00 EUR + VAT per sq.m.
1 table	
3 chairs	
electrical supply	
_____sq.m. <b>Floor space with stand construction</b>	400.00 EUR + VAT per sq.m.
• stand construction with aluminum frame and white wall elements	
• name board in our standard lettering	
• 1 display unit with shelf (100 X 50 X 100 cm)	
• 1 table (80 X 80 cm) with 4 chairs	
• 1 fluorescent fitting / 6 m <sup>2</sup>	
• 1 electrical socket with 3 outlets	

## ADVERTISING

_____ Company logo on the congress badge	2,000.00 EUR + VAT
_____ Lanyard with the company's logo (lanyards are provided by the company)	2,000.00 EUR + VAT
_____pc Banner in the mobile application	500.00 EUR + VAT per pc
_____pc Rollup	1,000.00 EUR + VAT per pc
_____pc 1-minute video advertisement	1,000.00 EUR + VAT per pc

## COMPANY SYMPOSIA

_____pc 15-minutes symposia as part of the main program, at cost:	5,000.00 EUR + VAT per pc
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## VAT

Reverse charge VAT applies to companies with an EU VAT number, outside of Hungary and "third country" companies with VAT number. All other companies (including Hungarians) will have to pay +27% VAT.

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## GENERAL TERMS AND CONDITIONS

**National and international regulations** Companies must comply to all national and international rules and regulations related to advertising and promotion of all products and services as part of the booth. The organiser bears no responsibility for non-compliance to this rule by the Company.

**Catering** Food or beverage served on the stand should be ordered from Ensana Thermal Hotel.

**Admission to the exhibition** Manning personnel should be formally registered with K&M Congress PCO Ltd. and should wear congress badges in the congress venue. Each exhibiting company will be given two free registration. Other members of the stand personnel will have to pay the Exhibitors's fee to be admitted to the registration and exhibition area.

**Custom Clearance** All shipments made by the exhibitors must be cleared from the customs. Please do not indicate the Ensana Thermal Hotel as consignee on the invoice of the shipments only as a delivery address, because Ensana Thermal Hotel is not allowed to arrange any loading, warehousing services and customs clearance operations. Please note, neither the Ensana Thermal Hotel nor K&M Congress PCO Ltd. or the Hungarian Society of Neurosurgery are liable for any damage caused by late shipments, or uncleared items for customs.

**Payment** 50 per cent of the total amount due is to be paid upon reservation, against a pro-forma invoice, on the date given on the invoice. Full payment is due on 15 September 2024. Companies can use the services they ordered only if the total amount has been paid.

Direct transfer payments should be made to K&M Congress PCO Ltd. (K&H Bank Inc., H-1095 Budapest, Lechner Ödön fasor 9., Swift code: OKHBHUHB, IBAN HU28 1040 0212 5052 6666 7250 1014) stating the number of the invoice. Sender's bank charges are at the expense of the exhibitor.

**Cancellation** Cancellation and refund requests must be submitted to the organiser in writing.

Cancellation received

until 30 April 2024: free cancellation and full refund of the fees paid less bank charges;

from 1 May - until 31 July 2024: 50% of the fees must be paid / refund of the fees: 50% less bank charges;

from 1 August 2024: 100% of the fees must be paid / no refund of the paid fees.

Any refunds of deposits paid will be made after the conference. All bank charges resulting from such a refund will be at the charge of the Company. The Company will not be entitled to any interest that the organiser may have derived from deposits made by the Company.

**Liability** Any damage, loss, injury caused or sustained by the Exhibitor, his contractors, workmen, personnel or agents will be the responsibility of the Exhibitor. Exhibitors are responsible to provide their own insurance policies covering all risks.

The period of liability of the exhibitor shall be deemed to run from the time the exhibitor or any of his staff, agents or contractors first enter the exhibition hall and to continue until all exhibits and property have been removed.

**We accept the regulations and conditions and agree to observe and be bound by them.**

**This application is legally binding on the exhibitor pending its acceptance in writing by the organiser.**

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Signature

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Date